



GSA Professional Services Schedule

Contract No. GS-00F-0032M

GENERAL SERVICES ADMINISTRATION

Authorized Federal Acquisition Service Schedule (FAS) Pricelist for Michael Baker International, Inc.'s GSA Professional Services Schedule Contract

Professional Services Schedule Awarded Special Item Numbers (SINs)

874-1/RC	Integrated Consulting Services
874-4/RC	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration Learning Management, Internships
874-6/RC	Acquisition Management Support
874-7/RC	Integrated Business Program Support Services
899-1/RC	Environmental Consulting Services
899-7/RC	Geographic Information Systems (GIS) Services
899-8/RC	Remediation and Reclamation Services
C871-202/RC	Energy Management Planning and Strategies
C871-207/RC	Energy Audit Services
871-1/RC	Strategic Planning for Technology Programs/Activities
871-2/RC	Concept Development and Requirements Analysis
871-3/RC	System Design, Engineering and Integration
871-4/RC	Test and Evaluation
871-5/RC	Integrated Logistics Support
871-6/RC	Acquisition and Life Cycle Management
871-7/RC	Construction Management and Engineering Consulting Services Related to Real Property
C132-51/RC	Information Technology Professional Services <i><u>(Including the Following)</u></i> IT Systems Development Services IT Systems Analysis Services Auto. Info Systems Design and Integration Services Programming Services IT Backup and Security Services IT Data Conversion Services CAD/CAM Services



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Contract No. GS-00F-0032M

Contract Period: February 1, 2002 through January 31, 2022

For additional information:
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Federal Contracts Department
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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*[™], a menu-driven database system. The INTERNET address for *GSA Advantage!*[™] is: <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the <http://www.gsa.gov>

Labor Categories/Descriptions/Fully-burdened Labor Rates:

LABOR CATEGORY	EDUCATION	EXPERIENCE	RESPONSIBILITIES
Program Manager / Principal XVI (PM/P XVI)	Bachelor's degree	20+ years of project-related experience including at least five years' experience managing multiple projects and staff of comparable scope to the effort proposed	Highest company line project management level. Serves as the company's primary operational contact on large-scale contracts to ensure that the client needs are met in a timely manner. Plans, manages, supervises, and may participate technically in all projects within the regional office. Typically supervises multiple senior program managers/principals and staff. Has authority for unsupervised technical and financial decision and action.
Program Manager / Principal XIV (PM/P XIV)	Bachelor's degree	15+ years of project-related experience including at least five years' experience managing multiple projects and staff of comparable scope to the effort proposed	Serves as the company's primary operational contact on large-scale contracts to ensure that the client needs are met in a timely manner. Plans, manages, supervises, and may participate technically in all projects within the regional office. Typically supervises multiple discipline/project manager and staff. Has authority for unsupervised technical and financial decision and action.
Discipline Manager / Project Manager XIII (DM/PM XIII)	Bachelor's degree	13+ years of project-related experience including at least five years' experience managing one or more projects and staff of comparable scope to the effort proposed	Plans, manages, supervises, directs, and may participate technically in one or more projects regarding scope, schedule, and budget. Typically supervises one or more discipline/project and/or technical managers and staff. Has authority for unsupervised technical and financial decision and action.
Discipline Manager / Project Manager XII (DM/PM XII)	Bachelor's degree	11+ years of project-related experience including at least three years' experience managing one or more projects and staff of comparable scope to the effort proposed	Plans, administers, directs, supervises, and usually participates technically in one or more projects to assure that the technical, administrative, employee-hours, and schedule targets are met to the satisfaction of the client within the framework of established corporate policy and in accordance with applicable professional standards, design control procedures, and corporate operating procedures. Typically supervises one or more technical managers and staff. Has limited authority for unsupervised technical and financial decision and action.
Discipline Manager / Project Manager XI (DM/PM XI)	Bachelor's degree	9+ years of project-related experience including at least two years' experience managing one or more projects and staff of comparable scope to the effort proposed	Plans, administers, directs, supervises, and usually participates technically in one or more projects to assure that the technical, administrative, employee-hours, and schedule targets are met to the satisfaction of the client within the framework of established corporate policy and in accordance with applicable professional standards, design control procedures, and corporate operating procedures. Typically supervises one or more technical managers and staff. Has limited authority for unsupervised technical and financial decision and action.

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Management Consultant XII (MC XII)	Bachelor's degree	11 years of project-related experience including at least two years' experience in a technical specialty area or degree concentration	Plans, manages, supervises, and technically directs more complex or multiple projects involving defining executive project objectives, planning, project execution, recommendation development, and solution delivery planning and developing approaches and techniques including strategic planning, organizational analysis, business information planning, client problem-solving, enterprise information requirements analysis, risk analysis, business continuity, and change management to effect organizational change and improve organizational performance. Provides solution options, technical leadership, and training. Typically supervises multiple employees on a project basis. Has substantial latitude for unsupervised decision and action.
Management Consultant XI (MC XI)	Bachelor's degree	9 years of project-related experience including at least two years' experience in a technical specialty area or degree concentration	Plans, supervises, and technically directs most tasks for complex or multiple projects involving defining executive project objectives, planning, project execution, recommendation development, and solution delivery planning and developing approaches and techniques including strategic planning, organizational analysis, business information planning, client problem-solving, enterprise information requirements analysis, risk analysis, business continuity, and change management to effect organizational change and improve organizational performance. Provides solution options, technical leadership, and training. Typically supervises one or more employees on a project basis. Has substantial latitude for unsupervised decision and action.
Management Consultant VIII (MC VIII)	Bachelor's degree	5 years of project-related experience	Works independently on and may manage specific tasks under minimum supervision on projects involving defining project objectives, planning, project execution, recommendation development, and solution delivery planning and developing approaches and techniques including strategic planning, organizational analysis, business information planning, client problem-solving, enterprise information requirements analysis, risk analysis, business continuity, and change management to effect organizational change and improve organizational performance. May train other mid-level or Jr. personnel. Typically coordinates the work of Jr. personnel but may supervise staff on a task basis. Has some latitude for unsupervised decision and action.
Information Technology Professional XII (IT XII)	Bachelor's degree	6-7 years of information technology / computer experience	Plans, manages, supervises, and technically directs more complex or multiple projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. Provides technical guidance, leadership, and training. Typically supervises multiple employees. Has substantial latitude for unsupervised decision and action.
Information Technology Professional IX (IT IX)	Bachelor's degree	4 years of information technology / computer experience	Plans, manages, supervises, and technically directs most tasks under minimum supervision on complex projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. May train mid-level and Jr. personnel. Typically supervises one or more employees on a task basis. Has substantial latitude for unsupervised decision and action.

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Information Technology Professional VII (IT VII)	Bachelor's degree	3 years of information technology / computer experience	Works independently on and may manage specific tasks under minimum supervision on projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. May train mid-level or Jr. personnel. May supervise one or more employees on a task basis. Has some latitude for unsupervised decision and action.
Information Technology Professional V (IT V)	Bachelor's degree	2 years of information technology / computer experience	Assists in planning and implementation of assigned tasks on projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. Performs assigned tasks that are varied and may be somewhat difficult in character but usually involve limited responsibility and coordinates with co-workers.
Information Technology Professional IV (IT IV)	High School Diploma or Equivalent AND Technical School Training	4 years of information technology / computer experience	Assists in planning and implementation of assigned tasks on projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. Performs assigned tasks that are varied and may be somewhat difficult in character but usually involve limited responsibility and coordinates with co-workers.
Information Technology Professional III (IT III)	High School Diploma or Equivalent AND Technical School Training	2 years of information technology / computer experience	Assists in implementation of assigned tasks on projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. Performs assigned tasks working under immediate supervision and using established procedures. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.
Information Technology Professional II (IT II)	High School Diploma or Equivalent AND Technical School Training	1 year of information technology / computer experience	Assists in implementation of assigned tasks on projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. Performs assigned tasks working under immediate supervision and using established procedures. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.

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Information Technology Professional I (IT I)	High School Diploma or Equivalent AND Technical School Training	0 years of information technology / computer experience	Assists in implementation of assigned tasks on projects involving IT facility operation and maintenance, IT systems development, IT systems analysis, automated information system design and integration, programming, IT backup and security, data conversion, CAD/CAM, IT network management, and other IT services. Performs assigned tasks working under immediate supervision and using established procedures. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.
Engineer / Scientist XII (E/S XII)	Bachelor's degree	11 years of project-related experience including at least two years' experience in a technical specialty area or degree concentration	Plans, manages, supervises, and technically directs more complex or multiple projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Provides technical leadership and training. Typically supervises multiple employees. Has substantial latitude for unsupervised decision and action.
Engineer / Scientist XI (E/S XI)	Bachelor's degree	9 years of project-related experience including at least two years' experience in a technical specialty area or degree concentration	Plans, manages, supervises, and technically directs more complex or multiple projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Provides technical leadership and training. Typically supervises multiple employees. Has substantial latitude for unsupervised decision and action.
Engineer / Scientist X (E/S X)	Bachelor's degree	7 years of project-related experience including at least two years' experience in a technical specialty area or degree concentration	Plans, manages, supervises, and technically directs most tasks under minimum supervision on complex projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. May train Jr. and mid-level personnel. Typically supervises multiple employees on a project basis. Has substantial latitude for unsupervised decision and action.
Engineer / Scientist IX (E/S IX)	Bachelor's degree	6 years of project-related experience including at least two years' experience in a specialty area or degree concentration	Plans, manages, supervises, and technically directs most tasks under minimum supervision on complex projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. May train Jr. and mid-level personnel. Typically supervises multiple employees on a project basis and in some cases may have direct supervisory responsibility. Has substantial latitude for unsupervised decision and action.

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<p>Engineer / Scientist VIII (E/S VIII)</p>	<p>Bachelor's degree</p>	<p>5 years of project-related experience including at least one year experience in a technical specialty area or degree concentration</p>	<p>Works independently on and may manage specific tasks under minimum supervision on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. May train other mid-level or Jr. personnel. Typically supervises multiple employees on a project basis and in some cases may have direct supervisory responsibility. Has some latitude for unsupervised decision and action.</p>
<p>Engineer / Scientist VII (E/S VII)</p>	<p>Bachelor's degree</p>	<p>5 years of project-related experience including at least one year experience in a specialty area or degree concentration</p>	<p>Works independently on and may manage specific tasks under minimum supervision on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. May train other mid-level or Jr. personnel. Typically supervises multiple employees on a project basis and in some cases may have direct supervisory responsibility. Has some latitude for unsupervised decision and action.</p>
<p>Engineer / Scientist VI (E/S VI)</p>	<p>Bachelor's degree</p>	<p>5 years of project-related experience including at least one year experience in a technical specialty area or degree concentration</p>	<p>Directs, plans, and implements technical tasks on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Typically supervises multiple technicians. Has some latitude for unsupervised decision and action.</p>
<p>Engineer / Scientist V (E/S V)</p>	<p>Bachelor's degree</p>	<p>3 years of project-related experience including at least one year experience in a technical specialty area or degree concentration</p>	<p>Assists in planning and implementation of assigned tasks on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Performs assigned tasks that are varied and may be somewhat difficult in character but usually involve limited responsibility and coordinates with co-workers. May have project-oriented supervision of other employees.</p>
<p>Engineer / Scientist IV (E/S IV)</p>	<p>Bachelor's degree</p>	<p>2 years of project-related experience including at least one year experience in a specialty area or degree concentration</p>	<p>Assists in planning and implementation of assigned tasks on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Performs assigned tasks that are varied and may be somewhat difficult in character but usually involve limited responsibility and coordinates with co-workers.</p>

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Engineer / Scientist III (E/S III)	Bachelor's degree	1 year of project-related experience	Assists in implementation of assigned tasks on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Performs assigned tasks working under immediate supervision and using established procedures. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.
Engineer / Scientist II (E/S II)	Bachelor's degree	0 years of project-related experience	Assists in implementation of assigned tasks on projects involving design development, analysis, review, and specifications; analytic or scientific studies; conceptual, developmental, and, planning functions; field surveys; construction documents; mathematical formulations and equations; and investigative research and reporting. Performs assigned tasks working under immediate supervision and using established procedures. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.
Administrative Support Personnel VIII (A VIII)	High School Diploma or Equivalent	9 years of experience	Manages assigned administrative support tasks. Plans and supervises most tasks under minimum supervision. May train mid-level and Jr. administrative personnel. Typically supervises administrative staff personnel and technicians. Has substantial latitude for unsupervised decision and action.
Administrative Support Personnel VII (A VII)	High School Diploma or Equivalent	9 years of experience	Manages assigned administrative support tasks. Plans and supervises most tasks under minimum supervision. May train mid-level and Jr. administrative personnel. Typically supervises administrative staff personnel and technicians. Has substantial latitude for unsupervised decision and action.
Administrative Support Personnel VI (A VI)	High School Diploma or Equivalent	7 years of experience	Performs assigned specialized administrative support tasks under minimum supervision. May train other specialized administrative personnel. May be assisted by or supervise Jr. specialized administrative personnel. Has limited latitude for unsupervised decision and action.
Administrative Support Personnel V (A V)	High School Diploma or Equivalent	7 years of experience	Supervises assigned administrative support tasks under minimum supervision. May train Jr. administrative personnel. May be assisted by or supervise more Jr. administrative personnel. Has limited latitude for unsupervised decision and action.
Administrative Support Personnel IV (A IV)	High School Diploma or Equivalent	5 years of experience	Performs assigned specialized administrative support tasks under minimum supervision. May train Jr. specialized administrative personnel. Has limited latitude for unsupervised decision and action.

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Administrative Support Personnel II (A II)	High School Diploma or Equivalent	3 years of experience	Performs assigned specialized administrative technical support tasks under direct supervision. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.
Administrative Support Personnel I (A I)	High School Diploma or Equivalent	5 years of experience	Performs assigned administrative support tasks under direct supervision. Work is typically routine, and instructions are detailed. Typically supervises one or more technicians.
Technician XII (T XII)	High School Diploma or Equivalent AND Technical School Training	7 years of experience	Supervises, coordinates, and provides technical support for assigned tasks on projects. May train mid-level or Jr. personnel. May supervise multiple technicians. Has some latitude for unsupervised decision and action.
Technician IX (T IX)	High School Diploma or Equivalent AND Technical School Training	3 years of experience	Supervises, coordinates, and provides technical support for assigned tasks on projects. May train mid-level or Jr. personnel. May supervise multiple technicians. Has some latitude for unsupervised decision and action.
Technician VIII (T VIII)	High School Diploma or Equivalent	5 years of experience	Works independently on and provides technical support for varied tasks under minimum supervision. May train mid-level or Jr. personnel. Has no supervisory responsibility but may coordinate the work of Jr. personnel. Has some latitude for unsupervised decision and action.
Technician VII (T VII)	High School Diploma or Equivalent	3 years of experience	Works independently on and provides technical support for varied tasks under minimum supervision. May train mid-level or Jr. personnel. Has no supervisory responsibility but may coordinate the work of Jr. personnel. Has some latitude for unsupervised decision and action.
Technician V (T V)	High School Diploma or Equivalent	1 years of experience	Performs assigned tasks that are varied and may be somewhat difficult in character but usually involve limited responsibility on projects. Has no supervisory responsibility but coordinates work with other personnel.
Technician III (T III)	High School Diploma or Equivalent	1 years of experience	Performs assigned tasks working under immediate supervision and using established procedures on projects. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.
Technician II (T II)	High School Diploma or Equivalent	0 years of experience	Performs assigned tasks working under immediate supervision and using established procedures on projects. Work is typically routine, and instructions are detailed. Has no supervisory responsibility.

Labor Category Equivalency Relationships

Four (4) years of directly related job experience (in addition to minimum experience requirements) may be substituted for a Bachelor's degree.

Two (2) years of directly related job experience (in addition to minimum experience requirements and Bachelor's degree) may be substituted for a Master's degree.

Two (2) years of directly related job experience (in addition to minimum experience requirements and Master's degree) may be substituted for a Ph.D.

For categories with a minimum requirement of a high school diploma, a Bachelor's degree may be substituted for four (4) years' experience.

For all categories, a Master's degree may be substituted for two (2) years' experience. For all categories, a doctoral degree may be substituted for three (3) years' experience.

Completion of technical school training may be substituted for an Associate's degree or two (2) years' experience.

Registration as a Professional Land Surveyor may be substituted for a Bachelor's degree.

Industrial Hygienist Certification may be substituted for two (2) years' experience.

Registration as a Professional Engineer or EIT may be substituted for one (1) year experience.

GSA Labor Category	Current GSA Labor Rates (Through January 31, 2022)
Program Manager / Principal -XVI	\$258.14
Program Manager / Principal -XIV	\$211.46
Discipline/Project Manager XIII	\$168.07
Discipline/Project Manager -XII / Management Consultant XII	\$204.90
Discipline/Project Manager - XI / Management Consultant XI	\$144.51
Engineer / Scientist-XII	\$204.90
Engineer / Scientist-XI	\$144.51
Engineer / Scientist-X	\$130.00
Engineer / Scientist-IX	\$116.19
Engineer / Scientist-VIII / Management Consultant VIII	\$105.65
Engineer / Scientist-VII	\$95.64
Engineer / Scientist-VI	\$83.47
Engineer / Scientist-V	\$83.47
Engineer / Scientist-IV	\$71.34
Engineer / Scientist-III	\$70.72
Engineer / Scientist-II	\$59.99
Administrative Support-VIII	\$105.65
Administrative Support-VII	\$95.64
Administrative Support-VI	\$83.47
Administrative Support-V	\$83.47
Administrative Support-IV	\$71.34
Administrative Support-II	\$65.49
Administrative Support-I	\$60.00
Technician XII	\$83.21
Technician IX	\$68.95
Technician VIII	\$60.48
Technician VII	\$53.88
Technician V	\$45.80
Technician III	\$42.82
Technician II	\$40.35
Information Technology Professional-XII	\$204.90
Information Technology Professional-IX	\$116.19
Information Technology Professional-VII	\$95.64
Information Technology Professional-V	\$83.58
Information Technology Professional-IV	\$71.34
Information Technology Professional-III	\$70.72
Information Technology Professional-II	\$65.49
Information Technology Professional-I	\$60.00

* Rates apply to both contractor and Government sites.

1. DUNS: **073022944**
2. Maximum Order Threshold: **\$1,000,000 for all SINS.**

The contractor may honor orders exceeding the maximum in accordance with FAR Clause 52.216-19.

3. Minimum Order: **\$100.00**
4. Geographic coverage: **Domestic & Overseas**
5. Point(s) of production: **In Michael Baker International, Inc. offices worldwide.**
6. Discount from list prices or statement of net price: **Prices shown are net.**
7. Quantity discounts: **Not Applicable**
8. Prompt payment terms: **Net 30 Days**
- 9a. Type of Government purchase cards that are accepted: **VISA**
- 9b. Discount for payment by government commercial credit card: **None**
10. Foreign items: **Not Applicable**
- 11a. Time of delivery:
 - **To be negotiated with the ordering agency on each task order.**
- 11b. Overnight and 2-day delivery: **Not Applicable**
- 11c. Expedited delivery: **Not Applicable**
12. F.o.b. point: **Destination, location to be negotiated with the ordering agency on each task order.**
- 13a. Ordering address:

**Michael Baker International, Inc.
3601 Eisenhower Avenue, Suite 600, Alexandria, VA 22304-6426**

- 13b. Ordering procedures. For products and services, the ordering procedures can be found at: <http://www.gsa.gov/portal/content/199205>. Information on Blanket Purchase Agreements (BPAs), as well as a sample format can be found at: <http://www.gsa.gov/portal/content/199353>.

14. Payment address:
Michael Baker International, Inc.
100 Airside Drive
Moon Township, PA 15108
Attn: Accounts Payable

15. Warranty provision:

CONTRACTOR COMMITMENTS, WARRANTIES, AND REPRESENTATIONS

- a. For the purpose of this contract, commitments, warranties and representations are in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

16. Export packing charges: **Not Applicable**

17. Contractor will accept Government purchase cards above the micro-purchase level.

18. Terms and Conditions Applicable to Information Technology Professional Services

- 18a. **LIABILITY FOR INJURY OR DAMAGE:**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

- 18b. **STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 073022944

Block 30: Type of Contractor – C. Large Business

Block 31: Woman-Owned Small Business – No.

Block 36: Contractor's Taxpayer Identification Number (TIN) 25-1228638 CAGE Code: 0F6Z8

Contractor is properly registered with the System for Award management (SAM).

- 18c. **TRADE AGREEMENTS ACT OF 1979, AS AMENDED:**

Not applicable, as all items are services, not products.

- 18d. **USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS PREAMBLE**

Michael Baker International, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. *To accelerate potential opportunities please contact: Terry E. McAllister, CSCM at Tel: (703) 483-0029 or (918) 279-6381; or via E-mail at: tmcallister@mbakerintl.com; Fax: (918) 279-6381.*

18i. BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

- Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.
- These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.
- Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.
- Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually:
 - meet the customer's needs; or
 - submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

19. Terms and conditions for any other services: **Not Applicable**

20. List of service and distribution points: **Not Applicable**

22. List of participating dealers: **Not Applicable**

23. Preventive maintenance: **Not Applicable**
24. Environmental Attributes: **Not Applicable**
25. Environmental attributes: **Not Applicable**
25. Contractor **is registered** in the System for Award Management (SAM) database.
26. Net billing: **Yes.**
27. PURCHASE OF INCIDENTAL, NON-SCHEDULE ITEMS: For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity of the open market (non-contract) items.